

**Clinton Junior Public School  
School Council Minutes**

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|--|---|---|
| <b>Meeting Date</b>                              | March 10, 2021  |   |
| <b>Start/End Time</b>                            | 17:30 – 19:00   |   |
| <b>Minutes Approved</b>                          |   |   |
| <b>Attendees – Elected and Appointed Members</b> | Co-Chair, Co-Chair, Communications Officer, Secretary, Treasurer<br>Regrets: Ward Rep |   |
| <b>Attendees</b>                                 | Parents / Guardians   | 2 |
| <b>Attendees – Staff &amp; Administration</b>    | Principal, Vice-Principal, Teacher Rep  |   |

| <b>Upcoming Events and Meetings</b>  |  |
|--|--|
| <u>2020-21 School Council Meetings</u>   | <p>Come to School Council meetings to:</p> <ul style="list-style-type: none"> <li>• Improve the education experience of our school's children</li> <li>• Provide input and enhance school system accountability</li> <li>• Learn more about what's going on</li> </ul> |
| <b>2020-21 School Council Events</b>   |  |
| <b>Action Items</b>  |  |
| <ol style="list-style-type: none"> <li>1. Co-Chair to circulate advocacy letter for safe school reopening</li> <li>2. Secretary to speak with local business about Staff appreciation</li> <li>3. Co-Chair to arrange for gardening grant to be completed by end of March 2021</li> <li>4. Principal to provide policies to follow for enhancements Re outdoor learning</li> </ol> |  |

**Land Acknowledgement**

*We acknowledge the land we are meeting on is the traditional territory of many nations including the Mississaugas of the Credit, the Anishnabeg, the Chippewa, the Haudenosaunee and the Wendat peoples and is now home to many diverse First Nations, Inuit and Métis peoples. We also acknowledge that Toronto is covered by Treaty 13 with the Mississaugas of the Credit.*

## **1. Intro and Welcome**

Co-Chair welcomes all and outlines the agenda.

- Introductions
- Agenda
  - Co-chair report
  - Support
  - Wish list status
  - Ward report
  - Succession planning
  - ArtSmart
  - Principal's report
  - Open forum

## **2. Approve Last Meeting Minutes**

Co-Chair asks attendees to review Nov 11, 2020 Minutes

Motion to approve minutes of Nov 11, 2020

Motion: Co-Chair  
Seconded: Treasurer

**CARRIED**

## **3. Co-Chair's Report**

Co-Chair delivers Report:

- Parking rules surrounding school have been modified following advocacy from Co-Chair on both Manning and College, allowing both more times and spaces for parking at drop off and pickup
- Vehicular speed enforcement machines to be implemented on Clinton Street in May 2021
- Advocacy has occurred with letter delivered regarding the safe reopening of school, with recipients of various levels of government – letter to be circulated
- Supporting families:
  - Virtual trivia night – took place on February 27, 2021
  - Winners have been contacted, and if anyone who believes they won were not contacted they should reach out to Council
  - Looking to other activities for connecting families during the pandemic for remainder of school year
- Succession planning

- Both co-chairs will be departing next year, and Council is seeking candidates
- Duties include:
  - Facilitating meetings, advocacy for students and parents, fundraising, speaking with administration
  - Working within the community for safety
  - Liaising with ArtSmart
- Great for way of learning about the school and the school board
- ArtSmart
  - Looking for new board members for future year
  - Friends of Clinton and ArtSmart were at risk of wrapping up because no new board members. Therefore, looking for new people to lead this.
  - Looking for artists to support their programs and assist
  - Please contact [hello@artsmartclinton.com](mailto:hello@artsmartclinton.com) for information
  - Looking for funding for signage outdoors
    - Teacher Rep: Wanted children to take ownership for areas, design signs and then create signage for those areas

#### **4. Treasurer's Report**

- Wish list
  - Released \$17k in funds with \$1k in buffer funds
  - A little under \$7k was spent prior to shutdown in December 2020
  - There has been some spending in December, which will be reconciled over the next few weeks
- Fundraising:
  - Recent funds raised:
    - \$800 - trivia night
    - \$300 – merchandise
    - \$500 - donations
- Review of b-list wish list items from wish list spreadsheet
  - Principal
    - \$500 for community assistance - there is particular family who may be a good candidate for these funds
    - Co-Chair: to continue this discussion offline, with compensation to be provided for short terms needs
  - Question: whether to discuss the remaining b-list items now or wait until next meeting when Treasurer has undertaken reconciliation of funds (likely at end of May)
    - Grad photos, staff appreciation and grad acknowledgement likely more important than other items
    - Resolution to revisit following reconciliation of funds by Treasurer
- Principal: please consider Staff thank you through Council funding coffee / appreciation station
  - Teacher rep: smoothies or booster juice
  - Secretary: to speak with local business about appreciation
- Communications: What to do with C list items from Wish List, esp plantings
  - Whether this could be combined with plants for outdoor learning. Consider if this is an appropriate expenditure of funds.
  - Gardening grant: volunteer to fill out gardening grant (by end of this month)

## 5. Ward Report

Co-Chair delivers Ward report.

- Ward forum taking place tomorrow (March 11, 2021 at 6 – 8pm), with details on Trustee Chris Moise website

## 6. Principal's Report

- Graduation: Formal confirmation received canceling in-person graduations, and will take place virtually
  - Last year there was a combined ceremony with individual grad parties for each class
- Appreciation expressed for:
  - Council, especially co-chairs' work on commitment
  - Staff is undertaking everything possible to ensure the community remains safe. Community has as a whole been responsible for safety of the school
  - Four months remaining, and there has been a successful integration to date
  - Staff (both teachers and support staff) for all work undertaken. Dialogue has been ongoing about concerns, changes etc to ensure the protocols are frequently revisited.
- Budget
  - At the outset of the year there was a budget reduction, but since then there have been additional funds allocated to the school due to unspent monies.
  - TDSB budget changes
    - Carry over of last year of \$59,704
    - Carry over of \$23,374 in donations
      - Some of these have been set up for a particular line item under the umbrella of Council
      - Presented to staff for discussion how these monies should be spent
  - Non-Board Funds
    - Generated from collections from yearbook, agendas, trips, lunches, fairs etc.
    - Typically, this is fundraising undertaken by the school, in schools where the council is not as strong as Clinton
    - Funds are under direction of the principal, council, or school community. There are accountability guidelines for how they are used or not used.
    - Carry over from last year: \$20,000 – allocated as follows:
      - How they are to be used: through discussions with staff:
        - Need for technology in school for supporting learning in the building and at home
          - Provided some families with technology on loan
        - How monies were spent:
          - 17 Chromebook (Wishlist money)
          - 13 Chromebook for Jr division (from non-board funds)
          - 25 Chromebook (primary division – five in each classroom)
          - 14 laptops (distributed one per room for 14 classrooms) to promote accessibility
          - Tech cart also purchased
      - Discussion will proceed with staff as to how remaining monies will be spent
- Benches / outdoor items
  - Facilities stated that health and safety required removal of benches
  - Secretary: are there policies in place that can be followed in the future?

- Proposal must be submitted to board for approval prior to implementation
    - Principal: to provide the policy to Council
  - Communications: bins were acquired through a TDSB approved supplier, which facilitated those being put into place.
  - Key is for acquiring through an approved distributor.
- Projected numbers:
  - 2 – 3 weeks ago received draft projected enrollment numbers
  - These determine how Staff are allocated based on projected student population
  - Projected number is current in person student body, or slightly higher
  - Difficult to justify pushing back as numbers were low.
  - Final projected number: 371
    - Current Clinton in person students: 308
  - Average number in building is higher than other schools in the area. Consequence that staffing will remain high for next year.
  - March 20, 2021 → Admin to receive staffing allocation for September 2021. Principal does not foresee a big change. Much up in the air, examples:
    - Library was pulled, will that be reinstated?
  - Once numbers are received, then there will be a staffing process through the staffing committee.
    - Responsibility is to advise on possible staff models for subsequent school year
    - Teacher positions – these are up to Admin to determine
    - Models are limited, since the numbers are set for how many teachers are allocated / grade, how many primary / junior classes exist
    - Generally, endeavour to strive for three model proposals, despite that there is only one realistic model that can be followed
  - Co-Chair: when do teachers submit for preferences
    - Principal: this occurs once the models are established, and then teachers submit preference based on those models
    - It also depends on the qualifications from each teacher
- HEPA filter → Stated by TDSB that by end of March 2021 Clinton should have delivered 1 / class
  - Forced air system – three pumps filter the system and are monitored to ensure they are working accurately
- On March 18<sup>th</sup>, Jaco Baco → interactive performance demonstrating importance of dance and music for Cameroon and central Africa region. Divided between two age groups.

## 7. Other Business

- Co-Chair – Fundraising:
  - What outdoor activities might be allowed in the spring
  - Principal:
    - Onsite will not be available during this school year, given prohibition on gatherings
    - Offsite: likely parks will not be feasible for promotion given where we are with cases
- Next meeting to be determined in May 2021

Meeting Adjourns 6:40 pm.

**NEXT MEETING: TBD**