

**Clinton Junior Public School
School Council Minutes**

Meeting Date	December 11, 2017	
Start/End Time	18:10 – 19:35	
Minutes Approved	January 23, 2018	
Attendees – Elected and Appointed Members	TK (Co-Chair) DC (Co-Chair) JK (Treasurer) KM (Communications Coordinator) DS (Ward Rep) TE (Ward Rep) SH (Treasurer, elected at this meeting)	
Attendees	MN PP GM NM HH CP	SS NL CB AN
Attendees – Staff & Administration	Sonia Antunes (Principal)	

Upcoming Events and Meetings	
January 23, 2018 February 22, 2018 March 22, 2018 April 25, 2018 May 22, 2018 June 2018 - TBD	Come to School Council meetings to: <ul style="list-style-type: none"> • Improve the education experience of our school's children • Provide input and enhance school system accountability • Learn more about what's going on
Events February 9, 2018	A night of fun (and fundraising!) for the grownups to benefit the learning experience of the children of Clinton JPS
Action Items	
<ol style="list-style-type: none"> 1. Revise meeting minutes from November 22, 2017 2. Council to monitor development at Bathurst/Bloor for opportunities to comment/participate in planning 3. Council to monitor results of Equity Task Force recommendations presented to TDSB and provide info to parents as needed 4. Ward Reps – Forward email to Ausma Malik to Mike Gallagher also. CC' Gallagher on future communications. 5. Lunch Committee – move forward with 'trials' of additional food services in 2018 6. Partial Bylaws to be posted to the website, following revisions 7. Website update to include 'Year End Donations' page, with info for parents on how to donate to Clinton JPS 8. Administration to re-request Schoolyard Revitalization meeting with Committee and TDSB 9. KM & TK to update Council information board in the school, with a call for signing up to email list 10. Council Executive to review concert fundraising proposal by parent CB and identify next steps to advance this event 	

1. Greetings, Introductions and Review of Agenda

TK welcomes all attendees and reviews the Agenda for the meeting.

2. Election of Secretary

TK asks for nominations from the floor for position of secretary.

Parent SH is nominated for Secretary and accepts nomination.

Motion: Vote on nomination of Sean Hurley for School Council Secretary

Moved by TK

Seconded by TE/HH

CARRIED

3. Approval of Past Meeting Minutes

Two revisions requested for November 22, 2017 meeting minutes:

- SS – regarding schoolyard improvement project, had requested an action item that committee contact/ask the TDSB about the feasibility of selling bricks inscribed with student names/parents, to be placed as interlock/pattern in the schoolyard during renovation. Bricks would be sold during fundraising at a reasonable fee as a fundraiser for the schoolyard renovation.
- Action Item – Ward Reps – Contact Ausma Malik (Trustee, Ward 10) regarding potential impacts from the Equity Task Force report on Clinton PS. In particular, the proposed desegregation of the gifted program could lower our enrollment numbers, and we are requesting to be kept informed of potential impacts, and to have Ausma advocate that Clinton not be considered for closure in the future.

Motion: Approve meeting Minutes from November 22, 2017, subject to revisions

Moved by SS

Seconded by TE

CARRIED

Approval of Wish List Meeting Minutes

TK/DC explain to attendees that minutes from the 'Wish List' meeting, held November 28, 2017, have just been finalized. They are available for distribution at this meeting, and were posted on the website on Dec 11, 2017. Minutes can be approved now, or deferred to a future meeting.

TK explains that the fundraising goal for this school year is \$50,000.

TK/DC explain that the Wish List items are categorized into: "A" – approved funding; "B" – funding deferred, for future consideration, and "C" – not funded, either outside the scope of Council mandate or not currently feasible.

At the Wish List meeting approximately \$20,000 was committed (representing the funds Council currently has in the bank). Wish List will be posted to the website so that parents or potential donors can review the requests made and identify areas where they may be able to support funding requests that did not receive full funding from Council.

As a reminder, requests for funding can be made to Council at any time, and will be considered at future meetings. Items from the Wish List not currently funded, or future requests, will be considered as funds are raised.

Discussion follows amongst parents about priorities for funding, and how the Wish List process traditionally works. It is noted that the Minutes from the Wish List meeting are to reflect discussion and content of that meeting, and that approving the minutes does not mean that the funding amounts currently allocated cannot be revisited in the future.

Motion: Approve Meeting Minutes from Wish List Meeting, November 28, 2017,

Moved by KM

Seconded by TE

CARRIED

4. Principal's Report – Sonia Antunes

Sonia received an email from John Malloy, TDSB Director (Sent to all schools) on December 5, 2018. The TDSB has committed to installing "Cooling Areas" in all TDSB schools by the end of May, 2018. Newer schools may have Air Conditioning already installed, but the majority of TDSB schools have no or limited A/C.

Currently 115 Schools across the TDSB, including Clinton PS, have no areas with A/C in the school. There is a single A/C unit in the Library at Clinton PS, which is to accommodate the heat produced by the bank of computers (library doubles as a computer lab, which requires cooling per TDSB guidelines).

TDSB goal is a permanent, air conditioned area for emergency cooling in all schools by the end of 2018. By end of May 2018, all schools must either have a "temporary" cooling area – such as the library – or permanent installation of A/C in the schools largest space (typically the gym). This would accommodate all students in the case of extreme heat days. Clinton PS may end up with a 'temporary' cooling area, as we currently have some A/C in the library.

Some discussion around the 'temporary' designation, and concerns expressed that temporary could end up being years. Parents agree that Council/Parent community will need to continue to push if cooling seen as a priority.

News of the Cooling Area project is well received by parents.

Question from floor

- Regarding school capacity; Asks about new developments in the area, either within or outside catchment (ex. Bloor/Bathurst redevelopment), and if we as a school community can engage with developer/area/TDSB/City to promote Clinton as a school (schools in immediate area may not be able to accommodate influx). Whose job is it to connect parents with this development process?

R – TDSB will send some info, City of Toronto development commenting process applies

Question from floor

- In light of recent news regarding reconsideration of some of the proposed initiatives in the Equity Task Force report (i.e. reconsideration of desegregation of Gifted), what

opportunities exist for parents to continue to engage with TDSB on this report and it's recommendations?

R - Report will be in front of Trustees at December 13, 2017 meeting. Parents can write trustee at or use online portal to provide comment.

General discussion follows question on ways to stay informed of TDSB meetings and changes under consideration. Discussion around Equity Task Force report and the shifting recommendations in response to parent concerns. Group agrees to continue to monitor ETF and distribute info as appropriate.

Principal's Report AMENDMENT (Information provided after meeting adjournment)

Ms. Poffenroth will be retiring from the Librarian position at the end of December, 2017. Position has been posted and SA expects it will be filled in time for January 2018. Candidates must have teaching qualifications and library qualifications

5. Ward Report

No ward reps were available to attend the last Ward 10 meeting, held November 23, 2017. Meeting focus was on School Councils. Material is available online at:
<http://www.tdsb.on.ca/ward10/Ward-10/Ward-and-Community-Meetings-and-Events/Monthly-Ward-Council-Meetings> for review

DS reports on Action Item completed. DS sent an email to Ausma Malik, to communicate Clinton parent community concerns regarding the proposed recommendations in the Equity Task Force report. Specifically, parents are concerned that congregation of Spec Ed programs could drastically reduce the Clinton PS population, and put the school below the threshold to be at risk for closure. DS communicated/requested that:

- Ausma keep Clinton PS School Council informed of policy developments at the TDSB level that could impact enrollment at Clinton PS
- Ausma advocate that Clinton PS remain open regardless of impact of recommendations from ETF

SA suggests email be forwarded to Mike Gallagher, School Superintendent, who can also advocate on our behalf.

Discussions follow around engaging with local developments (ex. Bloor/Bathurst towers) to promote Clinton PS. Proposed that School Council members consider engaging / identifying opportunities to engage on any TDSB re-districting planning that is occurring. Could impact other schools as well (Palmerston, Montrose, etc.). Discussion around changing demographics of neighbourhood, influx of young families and need for council/community to engage and promote Clinton PS as a viable, good school.

6. Co-Chair Report – TK and DC

Carryover Items

Lunch Program – SS

Parent SS presents group with some options for expanding the lunch program, Council's largest fundraiser, for the 2018-2019 school year. For the remainder of the 2017-2018 year, trial runs of different meal programs may be attempted. In fall 2018, Council will consider expanding the program to: twice monthly pizza days, and one other meal day (3 meals per month).

Parent SS has prepared a handout outlining the options available from the Lunch Lady, a local business which provides hot meals at lunch hour to schools. Kitchen is in Etobicoke and all meals are nut-free, with dietary options available. Please see attached

Lunch Lady service is well priced vs. a typical caterer. Meals come in pre-packaged units, labelled for distribution. Council would need to create an order form, which can be done online or as a paper version. SS proposes a "Pasta Day" and a "Burger Day", both with three options to allow choice but minimize complexity of distribution. SS will organize 'tests' of the meal product in early 2018 to determine which foods will be best received by student body. Once identified, SS is proposing 2 trials in 2018 – one with the kindergarten classes and one with the grades 1-2 – to allow for classes which eat in the art room to trial.

Next Steps – test foods via two trials (March/April 2018)

Question from Floor

- Amount of waste from single use packaging could be substantial. Is waste biodegradable? If not, could be an issue.

R - SS will add to list of considerations for meeting with Lunch Lady

Question from floor

- Does the school have a kitchen so parents could cook one of these meals?

R - Yes, but kitchen is limited and making that volume of food could be nearly impossible. BBQs might be an option?

Question from Floor

- Are we still considering Subway as an option?

R – Discussion about pros and cons of Subway ensued. Still under consideration.

By-Law Approval

TK presents partial bylaws for consideration and voting.

Revisions requested:

- SH requests that "during the time allotted" be added to By Law 3 – Conflict Resolution, Item 4.
- DS requests that "written" be struck from the summary required from Ward reps under "Role of the Ward Representatives"

Motion: Approve Partial Bylaws, with revisions as requested

Moved by KM

Seconded by TE

Parent Social Planning

Date has been set for February 9, 2018. Last year's social raised almost \$7,000 approximately.

TK/DC propose a fundraising goal for this year's social to be \$10,000. Proposed that event is linked to fundraising for one particular item, as this was well received last year. Discussion around what to consider for support. Co-Chairs propose Schoolyard Improvement as substantial funds could be required in future.

Discussion follows around items to consider funding with Parent Social – Play equipment, Exploration equipment, etc. Any funds raised in excess of goal could be re-distributed to other items on the Wish List, or future requests.

A Parent Social Fundraising committee is being struck. Parent SJS will head this committee and help organize the 2018 PS. Main sources of funds raised are tickets and silent auction. Tickets are limited to 149 due to capacity/permit issues, and will be sold as 'limited exclusive run' tickets. Discussion around prices and last year's experience.

Approximately \$500 in sponsorship has been received from the Little Italy BIA, a returning sponsor.

School Council will be looking for volunteers to help with prizing, décor, and volunteer coordination. Strong agreement that parents should promote via word of mouth/guerilla marketing

Motion: Primary recipient of 2018 Parent Social is Schoolyard Improvement Project

Moved by TK

Seconded by NL

CARRIED

Year End Donations

School council will be adding a section for year end and direct donations to the website. Three Options for support will include:

- Donate directly to Clinton PS, through the TDSB. Donors will receive a tax receipt.
- Donate to Friends of Clinton (Artsmart program). Donors will receive a tax receipt.
- Donate to Clinton School Council. No tax receipt will be issued.

7. Treasurer's Report – JK

JK presents treasurer's update. Little financial news since last meeting.

Colibri fundraiser earned \$400 for school.

JK has created a disbursement voucher for parents or volunteers who purchase items to support fundraising and require reimbursement. Voucher will be made available in the office, and online/via email request. All parents are encouraged to use this voucher and submit within 30 days of purchase.

Voucher system will improve the accounting and reporting regime and is welcomed by attendees.

Royal Theatre has confirmed that they 'gifted' us the theatre for 2017 Movie Day, so that cheque comes off the books – a savings of \$285

8. Communications Report – KM

Currently at 151 subscribers to the email list. Approximately 350 emails on the administrations list, but some of these could represent the same family (i.e. both parents or caregivers).

Open rate of emails is decreasing, but still high between 60-70%, and will be monitored for improvement options.

Discussion amongst attendees around how to encourage more parents to sign up

- Word of Mouth encouraged as an effective tool to keep parents informed and interested
- Suggestion to have volunteer with mobile device at Parent Social event to capture emails
- KM & TK to update the council information board in the school, with a call for signing up for emails

Website will be adding a "recognition" page for volunteers and donors.

9. Schoolyard Improvement Project Update

Parent MN delivers update. Meeting with TDSB staff has been cancelled/rescheduled a 3rd time and no update is available.

TDSB is awaiting survey of property by contractor.

SA will follow-up with TDSB to seek a date but does not anticipate that the meeting will occur until 2018.

10. Open Forum

Parent CB presents a fundraising idea for consideration of Council. CB has been volunteering with the music program at school and helped put on the recent "Café Clinton" fundraiser for the music program. CB sees some future opportunities to leverage connections in music industry to lower cost of instrument acquisition, etc.

CB is a member of a band, and has held successful fundraising concerts at schools in the past. Most recent was held at John Fisher School in Etobicoke, and raised approximately \$3000. Some parents have suggested CB do the same at Clinton.

Timeline for a concert would be May/June 2018, due to time required to resolve schedules and promote. Suggestion is Thursday, June 7, as band would be available and this is the evening before a PA day.

Typical fundraising concert involves \$1000 stipend for band, who will provide logistics and setup. Event is an all ages show, has been priced in the past as \$20/ticket or \$40/family. Band makes an effort to integrate students into the show, having them come up to support band or play own music. CB notes an abundance of talent in Clinton PS student body.

Proposal is very well received by attendees and will be considered in further detail by Council executive for presentation at future Council meeting.

11. Adjournment and Next Meeting

The meeting adjourned at 19:35. The next Clinton JPS School Council meeting will occur on Tuesday, January 23, 2018 at 18:10 in the Art Room.

12. STEAM / Maker Space Presentation (Post-adjournment of meeting)

SA presents the STEAM/Maker Space Cart and room to interested attendees. Parents express interest in expanding the "Maker Space" to include other areas, such as a cooking component.

AMENDMENT to Principal's report – information received during STEAM presentation (see item no. 4 above).