

**Clinton Junior Public School
School Council Minutes**

Meeting Date	February 22, 2018	
Start/End Time	18:30 – 19:30	
Minutes Approved	March 22, 2018	
Attendees – Elected and Appointed Members	TK DC DS JK KM TE SH	
Attendees	AL L MN	
Attendees – Staff & Administration	Peter Rewega Sonia Antunes	

Upcoming Events and Meetings	
March 22, 2018 April 25, 2018 May 22, 2018 June 2018 - TBD	Come to School Council meetings to: <ul style="list-style-type: none">• Improve the education experience of our school's children• Provide input and enhance school system accountability• Learn more about what's going on
Events	
Thursday, March 1, 2018	Bingo Night! Fun for the Whole Family. Dinner at 5:30 p.m. Bingo Game starts at 6:00 p.m.
Action Items	
<ol style="list-style-type: none">1. Sonia A to coordinate with SS and Teachers on finding 2 classes to pilot additional lunch program (Lunch Lady) – April 20182. SS & Council/Communications volunteers to prep form for lunch pilot – provide to Sonia3. Council to consider commitment to June 7, 2018 Concert for music program. Decisions required on volunteer resources and combining with Spring BBQ.4. Parents/Volunteers must submit receipts for Parent Social or other events as soon as possible after event (within 30 days).5. Council to consider space on website for Friends of Clinton (Artsmart)6. Council to call for volunteers for Board of Friends of Clinton (Artsmart)7. Council to consider a short-medium term savings vehicle for funds held for the Schoolyard Revitalization project	

1. Greetings, Introductions and Review of Agenda

TK and DC welcome all attendees and review the agenda for the meeting

2. Approval of Past Meeting Minutes

Motion: Approve meeting Minutes from January 23, 2018

Moved by KM

Seconded by JK

CARRIED

3. Treasurer's Report

JK presents the treasurer's report. Cash flow is now presented from the beginning of the fiscal year (August 2017) to allow for better visualization of how monies are received and disbursed throughout the school year.

The balance of the School Council account is enough to being paying out items approved from the Wish List. There are some outstanding items from the 2016-2017 Wish List to also be paid out.

New presentation now provides additional information on revenue and expenditures, with charges being listed as well as individual wish list payouts. The income from the parent social shown on the February statement is only partial, as it only reflects money that has been received to date (cash or electronic transfer). More funds from silent auction are expected and the figure will be revised as money arrives.

Regarding future fundraisers – the silent auction was profitable and well executed; could be a component of other future Council events (i.e. Concert, etc.) to increase fundraising opportunities. Items in auction could be geared to event (i.e. music lessons, instruments for concert).

Money raised from the 2018 Parent Social is dedicated to the future Schoolyard Improvement Project. If that project is not to start for some time, JK suggests a short-term savings vehicle (i.e Guaranteed Investment Certificate, etc.) until funds are required. To be added for future consideration of council

Zilda in the office did a great job of organizing receipts from the Parent Social. Receipts from parents/volunteers for expenses related to Council events must be provided as soon as possible after the event. Receipts should be provided within 30 days to allow Treasurer to update report in a timely fashion. Reimbursement form available online/from Council email.

4. Friends of Clinton / Artsmart Presentation

AL and L of Friends of Clinton Street Public School, a registered charity which implements the Artsmart program at Clinton JPS, give a presentation on how the program works and the benefit to the Clinton Community.

Artsmart is a unique program operating at CPS. Program begun by an alumnus named Beatrice Milton who attended Clinton in the 1930s and wanted to give back to the school with a focus on visual arts enrichment. Elementary Schools generally do not have visual arts teachers; visual arts education was important to Ms. Milton. Friends of Clinton is a registered Charitable organization. The organizations mandate is to provide all students with visual arts enrichment. The activities vary year by year to address students' needs and are based on available resources.

Web Links for Additional Information:

Ward 10 – Trustee Ausma Malik

- The Ward 10 website includes information on Ward meetings, update from the local Trustee, and links to opportunities for parents to provide input into school planning. Contact info for the trustee is also here.

<http://www.tdsb.on.ca/Ward10/>

TDSB Board and Committee Meetings

- TDSB Board and Committee meetings are open to the public. Agendas, schedules, contact information and related reports or information are posted to the web and can be found at the link below.

<http://www.tdsb.on.ca/Leadership/Boardroom/Agenda-Minutes>

This year, we have an art room coordinator (Eduarda Souza) present at the school Mon-Thurs mornings. Ms. Souza liaises with teachers to organize activities in the art room. Teachers can book slots in the art room and bring classes down and then Eduarda offers instruction OR adapts projects requested by the teacher to support curriculum. EX. Artsmart supported Parent Social decorations with help of classes. Ms. Souza tries to teach skills with respect to visual arts – started with charcoal drawing this year. Ms. Souza is a professional painter and children attended CPS – she has a good understanding of school community. Examples of projects and interactive teaching in art room provided. Stresses the basic concepts of visual arts – has now moved into watercolour and print making. They try to focus on cheap, easily available items so projects can be easily moved to the home. No funding for the art room coordinator comes from the TDSB – Friends of Clinton provides a stipend for Ms. Souza. Last Years' theme was Truth and Reconciliation and Indigenous artists were brought into the school to teach traditional arts project. In years past, funds have also been spent to bring in Artists for intensive workshops. Artsmart sponsored/coordinated the mosaics that are found throughout the CPS property.

Question from Floor – Does endowment funds and pizza fundraising money (from events) cover expenses required for Artsmart programming?

- Typically yes. In the past some projects has been supported by grants from the Ontario Arts Council as well. This program was modified in 2017 and Artsmart may no longer align well with that funding criteria. FOC volunteers attempt to execute mandate with resources available so model for delivery of program can change year to year. For example, an art room coordinator may not be available next year, in which case intensive workshops could replace this model, etc. FOC is investigating other funding or fundraising partners as well.

Question from Floor – does FOC have a newsletter? How does it communicate with Parents?

- No newsletter or website currently. A volunteer to coordinate this would be very much appreciated. Sonia includes a monthly update on Artsmart programming in her monthly newsletter.
- A Facebook page or social media connection is suggested. Suggestions are appreciated, resources are an issue for FOC and volunteers are needed. Council can also distribute info with emails and on website.

Question from Floor – How frequently do classes attend Art Room and is access to program equal? What would additional funds mean?

- Artsmart goal is two meaningful art experiences for each student during the school year
- Funds from School Council help to support the Art Room coordinator and programming, which could not be as thorough without Council funds.
- Last year Artsmart spent approximately \$6K in projects and funding, so Council funds contributed roughly half of the operating expenses for the programming. Typically at least \$2K is spent on supplies alone.
- Additional funds could mean more projects, more art room time – would depend on annual model and programming
- Frequency of class visits depends on teachers requesting time in Art Room

Anette notes that parent volunteers are needed for the Board and requests that Council put out a call for volunteers.

Current Board format has community members/parents, two staff members (one primary teacher and one junior teacher), school Administration (principal or VP). FOC would like to have more parents of younger children involved to ensure they are getting feedback on what all age groups need. Parents can also volunteer during the day in the art room.

Direct appeal to parents is very effective currently, began only recently doing so. Canada Revenue Agency website has all charitable disclosures available if parents are interested.

5. Principal's Report

Sonia A delivers the Principal's report.

Staffing allocation process for 2018-2019 has begun. CPS has received preliminary evaluation of projected enrollment and allocated teaching staff. This is based on average projected numbers from the planning department of the TDSB – projected numbers will not match actual.

For 2018-2019, the preliminary projections would have grades 1-6 remain status quo. For the Kindergarten classes, the Superintendent has agreed that the projected numbers for JK/SK represent a discrepancy. Superintendent will advocate that TDSB review allocation for JK/SK based on current enrollment.

As of meeting date, CPs has 81 enrolled students for JK/SK for 2018-19. Last year the allocation of JK/SK resources caused concern for parents. 2017 class cap was set at 30. For 2018, it will be 29 students per JK/SK class. Based on existing enrollment, CPS should be allocated an additional ECE to support these classes.

School admin should receive staffing allocation numbers for 2018-19 on or about March 20. However, this may not include support staff allocations, which would include ECE staff.

Peter R provides update on 'Caring, Safe, and Accepting Schools' meeting.

Committee includes parents, support staff, admin, custodial staff, and teachers. Group reviews the school code of conduct, discipline procedures etc. Tonia K is the parent rep currently. Last meeting the group reviewed emergency drills, school safety and school culture. Typically a Council chair is the parent rep. Three meetings are held annually. The committee has identified and documented all the protocol and policies that currently exist and will start to identify gaps where new policies are required. 6 Fire drills are held annually, along with lockdown and lockout drills.

6. TDSB Long Term Planning

TDSB is in the midst of a long-term planning cycle. Trustee and Board reached out to School Councils to provide input into process. Original deadline was February 9, 2018, but an extension has been requested as parents and Council have not had sufficient time for good input. Basic responses have been provided.

Web link is provided on Council website for parents to provide input individually. There will be further opportunities for parents to participate as long-term planning is an ongoing process.

7. Ward Rep Update

DS and TE provide an update from the previous Ward meeting, held Feb 6, 2018. This was a special TDSB ward Council meeting – 'Space Forum' for long term planning and accommodation. Both reps attended this meeting, which was attended by Superintendent Gallagher and Trustee Malik.

Meeting provided an overview of community engagement and local review processes. Discussion on capacity and utilization in Ward 10 properties, along with planning for Ward 10. Capacity is calculated using TDSB formulas which allocate some rooms as loaded/unloaded, provides exception for daycare rooms, music class,

French class, etc. Generally speaking, goal is 80-90% capacity for a school. Below 60% capacity can be a negative.

Link to Ward 10 website, which includes links to information and presentations on planning process, is provided in box above. Parent input to the long-term planning process can be provided via email to ausma.malik@tdsb.on.ca or online here: <http://bit.ly/PlanningFeedback>

Questions from floor on school funding and how funding is distributed. Discussion around projects in or near ward that can affect Ward 10 and CPS. A lot of new development in the neighbourhood, but none directly impacts the Clinton catchment. King Edward will be exceeding capacity possibly, this could result in redrawn catchment boundaries. Currently, CPS is not identified as having pressures on capacity. Future development and changes in demographics could change that impact.

Ward Reps asked at meeting about whether TDSB would be proceeding with the desegregation of gifted classes. For now, this has been deferred based on feedback from parents/community.

There is a petition online regarding the continuation of the gifted program in its current form. Link will be provided if available.

8. Parent Social 2018 – Report

Feedback from Parent Social attendees has been very positive. For the volunteer grant, signatures are required to indicate who spent time volunteering. Form is provided for those present who volunteered.

78 guests attended the Parent Social. This is only slightly more than last year. Current projections for total revenue raised will be close to \$10K – which was the goal for 2018. Final totals should be available at the March 2018 Council meeting. Hogtown Pub food option was well received. Received a break on cost of security as TDSB did not show up on time/with full complement. Silent auction is the bulk of funds raised – very well executed by parent volunteers responsible for auction. "Square" payment option (debit/credit card) was well received and allowed for immediate payment for auction items. Online ticketing option (Eventbrite) also good. Only cons were slow growth in attendance – heavy snow storm may have limited some attendees. Will revisit ideas for promoting in 2019.

A full debrief meeting will be completed by the Parent Social committee who can report back on suggested changes for 2019.

Discussion suggests caution on 'volunteer fatigue' for Council fundraisers – often a small group of parent volunteers. Silent Auction is a lot of work to plan and execute and need to be careful not to exhaust volunteers/funders by holding too frequently.

9. Schoolyard Revitalization Committee

Meeting was held on Feb 7, 2018. Not a lot to report from TDSB as plan has not yet been completed. TDSB has indicated that major capital enhancements for the school yard are a "one-shot" deal – i.e. they will only replace the asphalt around school one time. Other enhancements can be made year-over-year.

In May 2018 the TDSB will be resurfacing and re-sodding the field outside; could result in field being fenced off for summer. Trees may be replaced at the same time. Not related to future Schoolyard Improvement Project, part of normal maintenance schedule.

10. Other Items

BINGO Night is Thursday, March 1 – Volunteers needed!

Mr. Ball is coordinating the Winter Olympics on Friday, March 2 – volunteers appreciated here as well!

Discussion around proposed School Concert (tentatively June 7, 2018). Concerns expressed about return on investment and volunteer fatigue. Discussion on goals for concert, stipend required, and roles of parents/staff in volunteering and coordinating. Council exec will discuss with Parent CB who initiated concert. Group is generally supportive of event as potential fundraiser and community building opportunity. Additional volunteer resources are required to help coordinate the event.

11. Adjournment and Next Meeting

The meeting adjourned at 19:30. The next Clinton JPS School Council meeting will occur on Thursday, March 22, 2018 at 18:10 in the Art Room.