

**Clinton Junior Public School
School Council Minutes**

Meeting Date	October 10, 2018	
Start/End Time	18:10 – 19:30	
Minutes Approved		
Attendees – Elected and Appointed Members	TK DC SH KM NL	
Attendees	Christine Leonard	SJS
Attendees – Staff & Administration	SA ZS KH PR	

Upcoming Events and Meetings	
<u>2018 – 2019 School Council Meetings</u> Tuesday November 13 – WISH LIST November 28, 2018 December 13, 2018 January 10, 2019 February 12, 2019 March 27, 2019 April 25, 2019 May 22, 2019 June 18, 2019	Come to School Council meetings to: <ul style="list-style-type: none"> • Improve the education experience of our school's children • Provide input and enhance school system accountability • Learn more about what's going on
2018-2019 School Council Events October 27, 2018 – Fall Fair November 22, 2018 - Bingo Night January 10, 2019 – Winter Concert	February 22, 2019 – Parent Social March 5, 2019 – Pancake Day April 2019 – TBD – STEAM Night May 2019 – TBD – Clinton Rocks II Concert June 13, 2019 – Spring BBQ June 19, 2019 – Teacher Appreciation Luncheon
Action Items	
1. Parents/Volunteers must submit receipts for Parent Social or other events as soon as possible after event (within 30 days). 2. Council to consider a short-medium term savings vehicle for funds held for the Schoolyard Revitalization project 3. Remove proper names from School Council minutes posted online and replace with initials. 4. Council to post online additional information about how parents or community members can donate to Clinton JPS and how those donations are used. DONE	

5. Council to post online and encourage parents to seek out corporate donation programs for those parents employed by companies which may offer these incentives. More info to follow.
6. Council to post results of 2016-2017 TDSB Census to website.
7. Sonia/Peter to request benchmark/composite results from 2016-2017 TDSB Census for comparative purposes.
8. Council to post additional information to website regarding TDSB after-school support programs, such as programs operated by Toronto Foundation for Student Success (TDSB charity for food programs)
9. Admin to investigate translation of vital information in initial school year package into relevant languages for school community.
10. School Council exec to investigate pre-fab or other schoolyard items which may be donated to the Schoolyard revitalization project. Investigate partnership with Palmerston Area Residents Association.
11. ~~Council to investigate Panago pizza for pizza days/events for 2018-2019. DONE~~
12. Council will investigate requirements of School Crossing Guards at nearby intersections (refer to School Safety Committee)
13. Council will investigate the Value Village – 'by-the-pound' fundraiser opportunity
14. Sonia to ask TDSB for timeframe of when at-risk trees will be removed.

1. Greetings, Introductions and Review of Agenda

TK and DC welcomes all attendees and review the agenda for the meeting. Thank you for attending.

2. Approval of Past Meeting Minutes

Defer approval of September meeting until November 2018.

Technical issues with website mean that the September minutes have not been fully available for public download/distribution.

Motion: Approve meeting Minutes of September 20, 2018

Moved by ---

Seconded by ---

Deferred until November 2018

3. Principal's Report – Sonia Antunes

2018-2019 School Budget

Admin has received the total budget line for the year – 'school budget' – \$65,722 – down slightly from last year (2017-2018 - \$69,579). Generally, the school budget is trending slightly downwards and that is mostly related to enrolment. The school budget is set by a TDSB formula.

Some figures are fixed allocations, required by the TDSB, in the school budget. Examples:

- \$3843 – allocated for technology requirements of the school
- \$1805 – Professional development for staff (pays for an occasional teacher to cover a regular teacher attending PD)
- Each teacher gets a classroom budget - \$25/student in regular streams. Gifted/DD/LD classes get special education teacher supplemental funds – these classrooms are smaller and would otherwise

What is School Council?

School Councils play a vital role in Ontario's education system. They enhance the accountability of the education system by providing parents and caregivers a forum through which all members of a school community can contribute to improving student achievement and school performance. School Councils are governed by O. Reg. 612/00 to the Education Act.

More information, including a guidebook for parents and caregivers, can be located online at:

<http://www.edu.gov.on.ca/eng/general/elemsec/council/guide.html>

receive insufficient funds. The supplemental amounts are between \$230-\$460 per classroom, depending on the needs of the room.

- Some funds are also allocated specifically to tech or STEAM focussed education

Sonia allocates a small contingency fund out of the school budget annually to cover unexpected expenses. Additionally, Sonia tries to budget to allow for a carry-over of funds – the surplus will be finalized at the TDSB level and made known to the school in December 2018.

Question from Floor - can teachers choose what PD streams they attend?

A: depends on the type of day, some are mandated subjects (math, community), some are free days – usually one a year where they can choose. Money in school budget covers occasional teacher for supplemental PD days = roughly 7 full days replacement of teacher time is allocated. Some PD days are also allocated separately for math or specific subjects by the TDSB.

Tree Care at Clinton JPS – TDSB Arborist

Question was raised at the past meeting as to whether a TDSB arborist had visited Clinton and inspected the trees on site.

SA has confirmed that an arborist did come out to investigate the trees; aware of the ones that need to be harvested. Some trees will be replanted – both as part of the schoolyard revitalization project as well as on the regular replant rotation. Any trees that are of concern to the TDSB will be removed. Schedule for removals unclear currently. SA to follow up with TDSB.

Questions regarding policy for tree safety on windy days – does TDSB have a policy? Should we consider this?

A: Discretion is employed by staff and teachers. On especially windy days, students may be kept inside.

Friendship bench project is proceeding on schedule. On Friday, October 5, had celebrating character assembly, many volunteers to help with the buddy bench project. Committee will meet to design. Painted just before Halloween is goal.

4. Co-Chair's Report

One position of Co-Chair remains vacant. Attendees are asked to spread the news and try to recruit volunteers. Good to have two chairs to ensure knowledge transfer and succession.

Pizza day coordination is also needed – not just to staff the actual pizza days, but also to call for pizza, organize lists etc. Council is looking for a volunteer coordinator for both pizza days and general volunteer coordination. This can be done from home.

Pizza day – hard copy pizza form is available in the office. ZS has been helping with coordination and receipt of some pizza days funds on behalf of council during the day.

Carryover issue from 3 years ago:

School Council received an invoice from a company who put on a dance program at the school and is roughly 24 months delayed on the invoice. Council will investigate to ensure program deliverables were all received. Total invoice is \$3300. A time of program parents did send in money to partially fund (\$400 from parents). Council may also negotiate with the company to get a discount. Program was approved via the wish list program 3 years ago. Will effect this years financial statement.

5. Treasurer's Report

Please see posted treasurer's report online.

Money has been coming in from pizza. Most payments now are deposited automatically via Square; saves substantial administration and lowers banking fees.

Funds (approx.. \$11k) still being held in place for the schoolyard improvement project.

Council still investigating the option of moving banks – not a priority for this year but will consider various options as they arise. Issues with current bank (BMO) is bank account fees – deposits, etc. each incur a fee. Concern expressed around PACE, the TDSB suggested bank/credit union.

6. Schoolyard Improvement Project Update

Meeting was held on October 6. Meeting was fairly repetitive. Committed between \$20,000-\$21,000 from School Council to support the project. The TDSB will finalize drawings and send final plan – no schedule yet beyond sometime in 2019. Replacement of existing lines, track, games that are painted, etc. is done at no cost to the school. Discussion around how to finalize the front area – cover the planter or don't cover the planter with the gate.

Schedule for project is not yet defined but is expected to begin during this school year. May disrupt use of the school yard during the year. Will almost certainly impact classes outdoor play space at some stage.

School will establish the recess and outdoor time scheduling only when they receive the final plans from the TDSB. Suggestion to follow up with Ogden school – recently had repaving done and may provide advice.

Agreement amongst attendees that funds raised at this year's Parent Social goes to the schoolyard; next year (2019-2020) and future socials will not be dedicated to that, necessarily.

7. Fall Fair – October 27, 2018

Email to School Council list serve went out yesterday looking for volunteers. Haunted house exhibit has been covered by a volunteer. This year's fair will feature the same general games and bouncy castles. DC will manage bouncy castles. Show scheduled, two times – noon and 2 pm – Bubbleology. Last year's (2017-2018) PRO Grant covered the cost – has to be used related to educating parents and kids – STEAM focussed show. Show is scheduled to be outside weather permitting.

Council is looking for a volunteer(s) to coordinate the food options for the day. ZS has high school students that want to volunteer for hours – 3 so far. Potential volunteers should email hello@clintonschoolcouncil.ca to sign up.

ACTION ITEMS

- Artsmart volunteers to get in touch with TK re: their activity
- Raffle; School Baskets and Loot Bags – info to go home ASAP with students.

7. Open Forum

Suggestion from Floor: Value Village has a fundraiser (pay by the pound) for clothing donations. Council would need a room to store donations - only clothes and household items. Council exec will investigate or add to future discussion on fundraisers.

Discussion follows regarding the logistics for the upcoming Wish List meeting (November 13, 2018). This year, Council will attempt to 'bucket' funding areas into categories/themes to make it easier for parents to interact with the list. Also easier for administration - Ex – ZS prefers the single bucket for each division and they sort it out individually in the office. SA is encouraging staff who have not always participated in Wish List requests to put in this year.

Question from floor - Do we restrict who receives funds – i.e. no music funds due to Clinton Rocks! fundraiser; no schoolyard funding as this project receives from Parent Social?

A: Generally speaking, no hard rules on that, but we encourage a good distribution of funds.

Examples of good funding options for 2018-2019 for this year –

- Sensory Room (Room 102) would be a good option

Suggestion from floor - would be nice to see posted how funds were spent from teachers last year.

Discussion on Mathletics program that is currently being piloted and expires in January. Very expensive program, some teachers like it, but it may not be a priority as other math resources are available.

8. Adjournment and Next Meeting

The meeting adjourned at 1935. The Wish List meeting will be Tuesday, November 13, 2018. The next Clinton JPS School Council meeting will occur on Wednesday, November 28, 2018 at 18:10 in the Art Room.

Post adjournment- sensory room tour of classroom 102. Set-up is currently geared towards DD classes.