

**Clinton Junior Public School
School Council Minutes**

Meeting Date	September 20, 2018	
Start/End Time	18:10 – 19:30	
Minutes Approved		
Attendees – Elected and Appointed Members	TK DC SH KM TE	
Attendees	SJS CL MM MR PP PD SS DG VK CL CB	BK RK ST NL NM MN
Attendees – Staff & Administration	SA ZS KH PR	

Upcoming Events and Meetings	
<p><u>2018 – 2019 School Council Meetings</u></p> <p>September 20, 2018 October 10, 2018 November 28, 2018 December 13, 2018 January 10, 2019 February 12, 2019 March 27, 2019 April 25, 2019 May 22, 2019 June 18, 2019</p>	<p>Come to School Council meetings to:</p> <ul style="list-style-type: none"> • Improve the education experience of our school's children • Provide input and enhance school system accountability • Learn more about what's going on
<p>2018-2019 School Council Events</p> <p>September 4, 2018 – First Day of School</p> <p>September 27 – Curriculum Night and BBQ</p> <p>October 27, 2018 – Fall Fair</p> <p>November 22, 2018 - Bingo Night</p>	<p>February 22, 2019 – Parent Social</p> <p>March 5, 2019 – Pancake Day</p> <p>April 2019 – TBD – STEAM Night</p> <p>May 2019 – TBD – Clinton Rocks II Concert</p> <p>June 13, 2019 – Spring BBQ</p> <p>June 19, 2019 – Teacher Appreciation Luncheon</p>

January 10, 2019 – Winter Concert	
Action Items	
<ol style="list-style-type: none"> 1. Parents/Volunteers must submit receipts for Parent Social or other events as soon as possible after event (within 30 days). 2. Council to consider a short-medium term savings vehicle for funds held for the Schoolyard Revitalization project 3. Council to post online and encourage parents to seek out corporate donation programs for those parents employed by companies which may offer these incentives. More info to follow. 4. Council to post results of 2016-2017 TDSB Census to website. 5. Sonia/Peter to request benchmark/composite results from 2016-2017 TDSB Census for comparative purposes. 6. Council to post additional information to website regarding TDSB after-school support programs, such as programs operated by Toronto Foundation for Student Success (TDSB charity for food programs) 7. Admin to investigate translation of vital information in initial school year package into relevant languages for school community. 8. School Council exec to investigate pre-fab or other schoolyard items which may be donated to the Schoolyard revitalization project. Investigate partnership with Palmerston Area Residents Association. 9. Council to investigate Panago pizza for pizza days/events for 2018-2019 10. Council will investigate requirements of School Crossing Guards at nearby intersections (refer to School Safety Committee) 	

1. Greetings, Introductions and Review of Agenda

TK and DC welcomes all attendees and review the agenda for the meeting. Thank you for attending.

Attendees introduce themselves around the room.

First Meeting of School council for the 2018-2019 School Year.

2. Approval of Past Meeting Minutes

Minutes are distributed to attendees for review.

Meeting minutes are hosted online at the School Council website and list the initials of attendees only, rather than the full name.

Motion: Approve meeting Minutes of June 20, 2018

Moved by SJS

Seconded by TE

CARRIED

3. Principal's Report – Sonia Antunes

SA thanks attendees and welcomes all. It has been a smooth start to the school year, with some minor busing issues (common annual problem at the start of the school year),

Several new staff have joined or become full-time at Clinton JPS this year – Ms. Hartrick, Ms. Gay, Ms. Andriopolis (Core French, Gr. 4/5/6), and a new Teacher Librarian.

Scholastic Book Fair begins Monday, September 24

School focus for 2018-2019 will be to continue to reinforce and develop school motto: "Be Kind, Be Safe, Watch Out for Each Other". Mindfulness and student well-being will be emphasized. Clinton JPS has a diverse community of learners – in 2018-2019 staff are piloting student engagement programs – a pilot "engagement model" to ensure all students feel a part of the broader school community. ISP program classes will be paired with an age appropriate traditional class. "Cross-engagement" and cross-learning is already occurring. School will also continue to outreach to all parents and families.

Teacher inquiry into teaching best practices will continue through 2018-2019. Student collaborative inquiry is also a focus of the faculty. Examples include the Maker Space and monthly S.T.E.A.M challenges held at the school.

Curriculum Night will be held September 27, 2018. Opportunity for parents to meet teachers, tour their child's classroom and learn about the curriculum for the school year.

Air Conditioning Update – TDSB had committed to installing cooling centres in all schools without central a/c by the end of the 2017-2018 School Year. Clinton JPS has had upgraded air conditioning units in the library, and the TDSB was to install air conditioning for the gym area by the end of August 2018. The gym would be considered Clinton's "cooling centre" area. Project is currently somewhat delayed, and a/c is expected to be operational by the end of October 2018.

Friendship Bench/Buddy Bench – a friendship or buddy bench is a painted bench that is placed around the playground area. Students who are seeking to establish relationships – i.e. looking for people to play or talk with – can sit on the bench during recess so other students can identify them. The Friendship/Buddy Bench has been a longstanding topic of discussion with the parent community. In 2018-2019, students will help paint and transform two existing benches (one near soccer/hockey area, one at north end of playground) into Buddy Benches. Goal is for this to be completed by the end of October 2018.

First character assembly will be October 4, 2018 – "Celebrating Character". Assemblies are held the first Thursday of each month. Students will be told about the Friendship/Buddy bench idea and will form a committee to complete project.

4. 2017-2018 Clinton JPS School Council Year-in-Review

TK and DC recap the 2017-2018 school year.

www.clintonsschoolcouncil.ca was developed and launched, and includes a sign-up for families wishing to stay up-to-date with school news. We now have 233 families on the contact list.

Fundraising goal of \$50,000 was met and may be a record for fundraising at Clinton JPS. DC and TK promote the "Volunteer" page online, on which parents can learn about volunteer opportunities and sign up to help out.

Accomplishments:

- Created new School Council website – clintonsschoolcouncil.ca
- Set up new e-communications, reaching almost 200 families
- Surveyed families and posted results
- Started drafting Clinton School Council guide
- Hosted 7 community-building and fundraising events including the Fall Fair and Parent Social
- Ran 9 Pizza Days
- Received 3 X \$1,000 RBC grants
- Raised \$50,000 (gross) - \$10,000 of which is ear-marked for the Schoolyard Improvement Project
- Created 3 by-laws

Challenges:

- Communicating messages
- Having enough volunteers

Future Projects:

- Continuing to fundraise and plan for the Schoolyard Improvement Project (slated to begin sometime in 2019)
- Improving safety around our school
- Clinton School Council guide

Last years' parent survey indicated that student safety – especially at drop off times and street crossings – is a priority for parents. School Council has contacted the local City Councillor – City has arranged for Transportation department to visit and review: curb cuts, driveway/alleyway, signage and paint on road, traffic conditions.

Question from Floor – Were bylaws developed and passed last year?

A: yes – 3 partial bylaws were passed last year and are posted on the website (executive positions, conflict-of-interest, conflict resolution)

Question from Floor – will cuts to TDSB funding, covered in media, affect the Schoolyard Improvement Project?

A: unclear at this time. As of June 2018, TDSB was committed to the schoolyard project at Clinton JPS. Committee meeting to be held next week (Wednesday, September 26). Expectation is that project will go-ahead as it is in current budget, but cuts could affect future projects. Election may provide more clarity. School council may re-allocate the \$10,000 currently being held for that project if needed.

Question from Floor – if TDSB does cancel their work on the project, can School Council do the work with its own contractors?

A: no, must make use of a TDSB contractor to do work on school grounds.

Question from Floor – How do we arrange for crossing guards at local intersections?

A: discussion re: crossing Guards. Council will look into requirements and refer to School Safety Committee.

5. Treasurer's Report

DC and TE have been acting as interim Treasurer's since June 2018.

DC provides summary report of 2017-2018 year. Explains line-by-line items, explains annual holdover (traditionally several thousand to accommodate fall fair expenses, this is no longer needed due to pizza days). See attached financial summary. Raised approximately \$10,000 more than last year in fundraising and met financial goals.

Additional information including banking info is available upon request (email to school council).

Question from Floor – What was responsible for the increase in fundraising last year?

A: Several items – Clinton Rocks! Concert was a tremendous success and a brand new fundraiser. We raised more on the Parent Social, and introduced new fundraisers in Colibri and Givalry online sales. Also, an additional pizza day was held, and we received 3 RBC grants (thanks to parent SJS).

6. ELECTIONS – 2018-2019 Clinton JPS School Council Positions

Elections are held for the 2018-2019 School Year. Council positions consist of: 2 Co-Chairs, 1 Treasurer, 1 Secretary, and at least 1 Ward Rep.

Current Council position holders must resign. Ballots (paper, write-in) are distributed. Votes will be required for: 1 Co-Chair, 1 Treasurer, 1 Secretary, and at least 1 Ward Rep. Position descriptions have been posted online at the Council website.

DC resigns as Co-chair. TE resigns as Ward Rep. SH resigns as secretary. DS and JK has previously resigned as Ward rep and Treasurer respectively.

Co-Chair is a two-year position to promote continuity – TK will remain as Co-Chair for a second year. KM will remain on as Communications Officer for 2018-2019, which is not a council executive position.

Vote for Co-Chair

TK reads the position description for Co-Chair. TK calls for nominations or expressions of interest.

No Nominations or expressions of interest are received.

Position will remain vacant and can be tabled at a future meeting for an election. Attendees are encouraged to promote the position via word-of-mouth.

Vote for Treasurer

TK reads the position description for Treasurer. TK calls for nominations or expressions of interest.

TE nominates DC for Treasurer. HH seconds the nomination. DC accepts the nomination.

No other nominations or expressions of interest are received.

DC is acclaimed as Treasurer for 2018-19.

Vote for Secretary

TK reads the position description for Secretary. TK calls for nominations or expressions of interest.

SH expresses interest in the position. TE nominates SH for Secretary. SJS seconds the nomination.

No other nominations or expressions of interest are received.

SH is acclaimed as Secretary for 2018-19.

Vote for Ward Rep

TK reads position description for Ward Rep. Last year we had two to ensure meetings were attended. This year with Ward changes will be important to attend. TK calls for nominations or expressions of interest.

TE nominates NL. NM seconds the nomination. NL accepts nomination.

No other nominations or expressions of interest are received.

NL is acclaimed as Ward Rep 2018-2019.

NOTE: Nominations can remain open for Co-Chair or additional Ward Rep and be tabled at future meeting if individuals express interest.

7. Open Forum

Volunteer Positions

There is significant need for parent volunteers for events throughout the year. DC outlines some available volunteer positions.

Pizza Day Leads are currently being recruited. On Tuesdays (Pizza days, 2X per month), Pizza day leads are needed from 1030am - 1230pm and help coordinate the distribution of pizza, fruit and juice.

Also a need for volunteers for Fall Fair – October 27, 2018. DC and TK encourage parents to sign up for volunteer opportunities online at the website.

Question from Floor – Is pizza day online ordering only?

A: No, paper form will be made available for those who don't have computer access ASAP – can get from Zilda in office.

Question from Floor – Improving safety at school was mentioned as a focus, is there a committee or plan?

A: Yes, there is a committee of staff and parents that meet 2-3X per year. Last year worked on drop off area and developing work plan for this year. Parent TK is currently a rep. Parents NL and KM offer to also attend meetings. Vice Principal PR chairs committee.

Question from Floor – was there any response from the TDSB arborist in reviewing the condition of trees in the schoolyard last year?

A: SA requested arborist visit but nothing has been scheduled. City has responded to the trees that are on City property. SA will follow up with TDSB arborist/facilities.

Suggestion from Floor – Lighting could be improved for concerts held during the year. Can we explore mechanisms to help out here?

Reponse: Parent CB is already helping with the lighting on stage and improvements were made for the 2018 concerts. Council is able to buy lights with funds raised if that is desired – will be added as a Wish List item for discussion in November 2018. Rentals are possible for the concert time, but a permanent solution is preferred. Parents MM/CB/TE will coordinate on reviewing the situation and reaching out to personal contacts for possible solutions. Council will speak with Daycare as well.

Question from Floor – very hot on top floors – what options are available for cooling the top floor?

A: Heat on 3rd floor of building during hot days is a longstanding issue. At beginning of year, Council bought fans for teachers who requested them using funds that have been held for roughly two years. Currently, the school is unable to support window a/c units on the electrical system we have, and the TDSB does not allow these anyway. Discussion follows on need for cooling on top floor, possible solutions in both the short and long-term.

8. Adjournment and Next Meeting

The meeting adjourned at 1935. The next Clinton JPS School Council meeting will occur on Wednesday, October 10, 2018 at 18:10 in the Art Room.